

# Your Delta Dental Individual – Washington Kids plan

## Plan Overview

Use this overview and your benefits book to make the most of your plan

### Understand your plan

This is your Plan Overview information page. It shows your costs for the plan. It also shows the types of treatments that are covered by your plan – like preventive services or oral surgery. And it lists the percentage we pay for each of the treatment types.

### But this only tells you part of the story.

While this Plan Overview shows you the types of treatment we cover, it doesn't list specific procedures. For that, you need to look in your benefits book. That's where you'll see which procedures are covered and which are not.

### As always, if you have any questions, we are just a web visit or phone call away.

DeltaDentalWA.com  
800-526-8323

This Plan Overview is issued and delivered in the state of Washington and is governed by Washington State laws. It sets out the information of the Delta Dental Individual – Washington Kids Plan, to provide dental benefits to dependent children and is subject to the terms set forth in the contract.



Delta Dental of Washington

### About your plan

- **PREVENTIVE CARE IS COVERED AT 100% - with no deductible**
- **SAVE MONEY WITH DELTA DENTAL IN-NETWORK DENTISTS**

You can go to any dentist. But your costs may be lower if you go to a dentist in either of our networks – Delta Dental PPO<sup>SM</sup> and Delta Dental Premier<sup>®</sup>

– but you'll usually save the most when you see a dentist in our Delta Dental PPO<sup>SM</sup> network.

**Maximum allowable fee:** We set a maximum cost dentists can charge for every dental service. Dentists in our networks never charge more than the maximum allowable fee.

We can't control the fees or billing practices of out-of-network dentists. If they charge more than our maximum allowable fee, you're responsible for what's left.

**Find an in-network dentist on our website, [DeltaDentalWA.com](http://DeltaDentalWA.com) or call us at 800-526-8323**

<b>Contract term</b>	Your contract with Delta Dental of Washington starts at 12:01 a.m. Pacific Time on the first day of September, 2018, at Seattle, Washington. The contract term begins September 1, 2018 through December 31, 2018. When you enroll in a dental plan, you've entered into a contract. This means that you're responsible to pay your premiums and follow the rules of the plan. It means that we're responsible to pay for covered services listed in your benefits book at the percentages below. And we have to follow the plan's rules, too. This Plan Overview and your benefits book are our contract.
<b>Benefit period</b>	Your benefit period is Sept. 1, 2018 - Dec. 31 2018. This is when your coverage begins and ends.
<b>Maximum amount</b>	Some plans set a maximum amount they'll pay each year for services. Your plan doesn't have a maximum amount.
<b>Waiting period</b>	Some plans make you wait before you can start using your plan. Your plan doesn't have a waiting period.
<b>Plan deductible</b>	Your deductible is \$85 per child, per year. Before your plan begins paying for covered services, you must meet your plan deductible (except for preventive services).
<b>Out-of-pocket maximum</b>	Your out-of-pocket maximum is \$350 per child per year, up to \$700 for families with 2 or more children. For some services, we may pay only part of the cost. In those cases, you're responsible for paying what's left. That's called an out-of-pocket expense. Your plan has an out-of-pocket maximum for each year. After you meet it, you won't have any more out-of-pocket costs. NOTE: payments to dentists not in Delta Dental networks don't go toward your out-of-pocket maximum.
<b>Premium</b>	Your premium is \$34.67 per covered child, per month. This is the amount you pay each month to be enrolled in this plan. Premiums are due on the first of the month.

### Percent your plan pays for these dental service areas

#### PEDIATRIC BENEFITS

COVERED TREATMENT ARE	MAXIMUM AMOUNT PAID BY YOUR PLAN
Diagnostic and preventive services and accidental injury	100 percent - without having to meet your deductible
Adjunctive and restorative services, oral surgery, periodontics, endodontics	70 percent - after meeting your deductible
Crowns, prosthodontics	50 percent - after meeting your deductible
Medically necessary orthodontia	50 percent - without having to meet your deductible



Delta Dental of Washington

You have 10 days to decide if you want keep this plan

If you're not satisfied with this plan after reading through this booklet and your Plan Overview page, you can cancel it anytime within 10 days of the date you received these materials. We'll void the policy and refund your money, less any payment we made for your dentist bills.

If we don't refund your money within 30 days after you cancel, we'll pay you an additional 10% of the refunded amount.



## Delta Dental Individual - Washington Kids Plan

# Benefit Booklet

Your all-in-one guide to making the most out of your child's dental benefits



## Welcome to your Delta Dental Individual - Washington Kids plan

Thank you for choosing our Delta Dental Individual – Washington Kids plan for your child or children. We're so happy to have you as part of our family. Our goal is simple: To help you make the most of your dental benefits so your child's teeth, mouth and smile stay as healthy as can be.

We hope you'll take a few minutes to read through this benefit booklet. We set it up so you'll have all the information you need right at your fingertips. But if you ever need help beyond this booklet, call us at 800-526-8323. Or, visit our website, [DeltaDentalWA.com](http://DeltaDentalWA.com). It's full of helpful information, available 24/7.

**Smile, you're covered.**

## *Where to find things in this policy*

### Table of Contents

<b>What benefits do I get with this plan?</b>	<b>9</b>
Diagnostic services	10
Preventive services	11
Adjunctive services	12
Restorative services	13
Oral surgery	13
Crowns	14
Periodontics	15
Endodontics	15
Prosthodontics	16
Accidental Injury	16
Medically necessary orthodontia	17
Dental services not covered by your plan	18
<b>How does my plan work?</b>	<b>20</b>
Understanding your Plan Overview page	22
Delta Dental in-network dentists	24
Preauthorization	25
Sending claim	26
How to file an appeal	27
The Exchange	29
Special enrollment qualifying events	30
<b>What else do I need to know?</b>	<b>32</b>
Who can be covered by this plan	32
When your plan ends	33
Contacting us	33
Coordination of benefits	34
Civil rights complaints	38
Your privacy - HIPAA	38
Odds & Ends	39
Translation and accessibility services	40

You might be wondering...

If my plan is easy  
to use, why is the  
benefit booklet  
so big?

Don't worry, we'll cut it down to size!



Learn how to use this booklet and get the most out of your benefits:

## FIVE EASY STEPS

1

Take advantage of preventive care

It's covered at 100%

At Delta Dental, we're big believers in making sure your child's teeth stay healthy. That's why preventive care — like regular check-ups and teeth cleaning — is always covered. That means no out-of-pocket costs and no deductibles for preventive services if you use an in-network dentist.



2

Call us or visit our website

800-526-8323  
DeltaDentalWA.com

Need a copy of your child's ID card?  
Looking for help finding a network dentist?  
Not sure if your plan covers crowns?  
Interested in dental health tips?

Call us or visit our website for all this and more.

3

Look for this graphic

words  
TO KNOW

It's important that you understand your dental plan. But some of the words and terms can be technical and may not be familiar to you. Not to worry! Just look for this words to know graphic. That's where you'll find easy-to-understand explanations to help you make the most of your dental

# 4

## Use these icons to find information that you need

When you have a question about your plan, use this page to figure out where to find answers. We've divided this book into three sections and we've paired each section up with it's own icon so it's easy to find the type of answers you need.



### SECTION 1

#### What benefits do I get with this plan?

Let's say you want to know if your plan covers having a cavity filled (it does). Or a night guard for grinding teeth (it does). Or a root canal (it does). Look for the tooth icon to learn more about the dental services your plan covers.

**Diagnostic** - Exams & check ups

**Preventive** - Cleanings & maintenance

**Adjunctive/Sedation** - Help with pain

**Restorative** - Fillings

**Crowns** - Tooth coverings

**Oral surgery** - Removing teeth & repairs

**Periodontics** - Gum treatments

**Endodontics** - Care for the inside of teeth

**Prosthodontics** - Dentures

**Injury** - Accidents

**Orthodontia** - Teeth and jaw realignment



### SECTION 2

#### How does my plan work?

Let's say you have a question about which dentists you can see. Or how much you'll pay for oral surgery. Or what to do if a claim is denied. Look for the calculator icon to learn more about how to get your dental visits paid.

**Your Plan Overview page**

**Saving with in-network dentists**

**Your dentist bills**

**Estimating costs**

**Appeals**

**Enrolling, renewing, and making changes to your plan**



### SECTION 3

#### What else do I need to know?

Let's say you have a question about how to add a new child to your plan. Or how to get plan information in another language. Or what if you have more than one dental plan? Look for the light bulb icon to learn more about plan specifics.

**Who's covered**

**Canceling your plan**

**Contacting us**

**If you're not happy with your plan**

**Coordination of benefits**  
(When you're covered by more than one plan)

**Privacy**

**Odds & ends**

**Translation & accessibility**

# 5

## STEP FIVE NEXT PAGE

# 5

## Get ready to visit your dentist

Here are three examples of how to work with your dentist to make the best use of this plan.

### PREVENTIVE CARE

Preventive care is covered 100% with no deductible. That way you can keep your child's smile clean and healthy. For Jayden, it's time for a routine exam and teeth cleaning.

- **Find a dentist**
  - use our website or ask your child and friends who they use
- **Call to make an appointment**
  - ask if they're a Delta Dental in-network dentist
- **Go to the dentist's office**
  - let your dentist know you're covered by Delta Dental of Washington
  - schedule your child's next check up for six months later
- **Watch for paperwork in the mail**
  - an explanation of benefits will tell you what the dentist billed, what Delta Dental of Washington paid, and how much (if any) you owe

### URGENT CARE

Your dental plan gives you peace of mind when your child has an urgent need. Ryan has a painful toothache and need to see the dentist right away.

- **Call your dentist to make an appointment**
  - tell the dentist what the problem is
  - See your Plan Overview page to find out how much your plan covers
- **Go to the dentist's office**
  - let your dentist know you're covered by Delta Dental of Washington
- **Watch for paperwork in the mail**
  - an explanation of benefits will tell you what the dentist billed, what Delta Dental of Washington paid, and how much (if any) you owe

### BRACES

Your regular dentist will tell you if your child needs braces. Abby had a medically necessary reason for needing braces, so her treatment was covered

- **During a routine dental visit, ask your dentist about braces**
  - if your dentist thinks your child needs braces, they'll refer you to an orthodontist
- **Call the orthodontist and make an appointment**
  - see if they're a Delta Dental in-network provider
- **Go to the orthodontist's office**
  - let your dentist know you're covered by Delta Dental of Washington
  - If the orthodontist thinks your child needs braces, they have to show us that it's medically necessary
- **If we approve orthodontia treatment, your orthodontist can start treatment**







What benefits do I get with this plan?





## What benefits do I get with this plan?

In this section find  
**answers**  
about

Dental services your plan covers:

**Diagnostic**

*Exams & check ups*

**Preventive**

*Cleanings & maintenance*

**Adjunctive/Sedation**

*Help with pain & anxiety*

**Restorative**

*Fillings*

**Crowns**

*Tooth coverings*

**Oral surgery**

*Removing teeth & repairs*

**Periodontics**

*Gum treatments*

**Endodontics**

*Care for the inside of teeth*

**Prosthodontics**

*Dentures*

**Injury**

*Accidents*

**Orthodontia**

*Teeth and jaw realignment*



When you see the word **limitations**, it means that your plan will pay for certain dental services — within limits. For example, in the case of panoramic x-rays, your plan limits them to once every three years. If your child needs them more than once every three years, you would have to pay for them out-of-pocket.

**Exclusions** are dental services or procedures your plan doesn't cover.

A **licensed professional** has special training and a license that allows them to perform specific services. In the dental world, licensed professionals include dentists, dental hygienists, denturists, registered nurses and nurse practitioners. Benefits under this contract will not be denied for any health care service performed by a registered nurse licensed to practice under chapter 18.88 RCW, if first, the service performed was within the lawful scope of such nurse's license, and second, this contract would have provided benefits if such service had been performed by a doctor of medicine licensed to practice under chapter 18.71 RCW.

**Overt pathology** means there's something wrong in your mouth, like an injury, disease or decay, and it must be treated for your health and safety.

When your child goes to a dentist with a problem, they ask questions, run tests and examine you to find out what's the matter. That's how they **diagnose** what's wrong and decide what treatment your child needs.

**Primary teeth** = baby teeth. **Permanent teeth** = adult teeth.

**Molars** are the teeth in the back of your mouth.

A **cavity** is a hole in a tooth caused by decay. A filling does just that— it fills the cavity to stop decay from spreading.

Dentists think of your mouth as having four sections, called **quadrants**: the top left and right sides, and the bottom left and right sides of your mouth.

**Second Opinions** are when you request another dentist to review the treatment diagnosis or treatment plan of your dentist before treatment is done for your child. A second opinion is paid as a limited oral evaluation however, there are no limitations on the number of second opinions you can have.



## What benefits do I get with this plan?

### Diagnostic services

Diagnostic services help your dentist diagnose — or know — what’s happening inside your mouth.

#### Your plan covers 100%

(without having to meet your deductible)

- Routine diagnostic oral exams
- Comprehensive oral exams
- Limited or problem-focused oral exams
- Emergency exams
- X-rays

#### Keep these limitations in mind

- *Comprehensive and routine oral exams*  
Comprehensive oral exams happen the first time your child visits a new dentist. These visits are meant to help your dentist get a general idea about your child’s overall health. They’ll ask about your child’s dental and medical history and any medications they’re taking.

Your dentist will examine the areas inside and outside of your child’s mouth — including their head, neck, teeth, tongue and gums.

Routine exams are not as in-depth as a complete oral exam.

- *Routine and comprehensive oral exams*  
Your child is covered for 2 routine or comprehensive exams per benefit period.
- *Limited oral exams*  
Limited oral exams are visits for:
  - Dental problems or oral health complaints
  - Dental emergencies
  - Referrals for other treatment

*Your plan covers x-rays, films and tests – WITH THESE LIMITATIONS*

- Complete series or **panoramic x-rays** capture all of your child’s teeth. They’re covered once every 3 years

(from treatment date). If you have multiple x-rays on the same day, and the fee for those x-rays is more than a complete series, then only a complete series will be allowed.

- **Periapical x-rays** show the entire tooth, from the chewing surface to below the gums to the tip of the root. They’re covered when medically necessary.  
NOTE: If these x-rays are taken as part of a complete series of x-rays for a procedure, they won’t be covered again if used for a different procedure.
- **Occlusal intraoral x-rays** show how teeth are growing in and where they are in the mouth. They’re covered once every 2 years (from treatment date).
- **Bitewing x-rays** look at your child’s back teeth, called premolars and molars. Your child can have one bitewing x-ray for each quadrant every 12 months.
- **Cephalometric x-rays** show the entire side of your child’s head. They’re covered once every 2 years (from treatment date).
- Oral and facial **photographic images** are covered, but only if they’re needed to get a clear picture of the growth and development of your child’s teeth, jaws and face.
- **Pulp vitality tests** check the health of your child’s dental pulp — the material inside each tooth. Your plan covers pulp vitality tests only when they’re done during a limited oral exam, and only one test is covered per visit. These tests are for diagnosis only. Your dentist must show that the test is medically necessary.
- **Diagnostic casts** are models of your child’s actual teeth. They’re covered for orthodontic case studies on a case-by-case basis.

#### What’s not covered — exclusions

- Consultations to evaluate slides taken by another provider aren’t covered.
- Diagnostic services and x-rays related to treatment temporomandibular joints (the hinge part of your jaw) aren’t covered.



## What benefits do I get with this plan?

### Preventive services

Preventive services help keep your child's teeth healthy in order to prevent things like tooth decay and gum disease. Good preventive practices — such as visiting the dentist twice a year, brushing twice a day and flossing — can mean fewer serious dental problems.

#### **Your plan covers 100%**

(without having to meet your deductible)

We want your child to have strong, healthy teeth. That's why a wide range of preventive services are covered under your plan. These include:

- Prophylaxis (cleaning)
- Periodontal (gum) maintenance
- Fluoride treatments like fluoride rinse, foam and gel, as well as fluoride varnishes and disposable fluoride trays
- Oral hygiene instruction that shows your child the correct way to brush and floss their teeth and the best way to use toothpaste and mouth rinses
- Space maintainers, including removing and re-cementing
- Sealants cover molars with a plastic coating to keep food and bacteria from getting into tiny grooves and causing decay
- Preventive resin restorations fills in areas of shallow decay (cavities in the outer enamel layer of teeth)

#### **Keep these limitations in mind**

- Prophylaxis (cleaning) is covered twice in a benefit period
- Periodontal (gum) maintenance is covered once in a benefit period
- Sealants are covered on molars (back teeth) and bicuspid teeth that have no fillings, once per tooth every 2 years
- Preventive resin restorations are covered only on molars with no fillings on the biting surface, once per tooth every 2 years (from treatment date). These restorations are not covered for 2 years after a sealant or filling on the same tooth.
- Fluoride treatments are covered up to 3 times in a benefit period for children 6 and younger. They're covered twice in a benefit period for children over 6.
- During orthodontic treatment, they're covered up to 3 times every 12 months. Additional fluoride treatments are covered when dentally appropriate.
- Oral hygiene instruction is covered twice in a benefit period for children eight-years-old and younger. To be covered, the instruction can't be given during the same visit as a cleaning. Also, it must be done by a licensed dentist or hygienist at a place that's not a dental office or clinic — such as a school screening
- Space maintainers (fixed unilateral or fixed bilateral) are covered once during the time your child is enrolled in this plan for each of the 4 sections of the mouth, called quadrants. Replacement of space maintainers are covered when dentally necessary



## What benefits do I get with this plan?

### Adjunctive services

Adjunctive services play a supporting role in your child's treatment. For example, getting local anesthesia (often called novocaine) to numb your child's mouth so they won't feel any pain is a type of adjunctive service.

#### **Your plan covers 70%**

(after you meet your deductible)

Several different types of adjunctive services are covered. These include:

- Emergency treatment for dental pain
- Controlling pain during treatments with local anesthesia (blocking pain in a specific area) or general anesthesia (like being asleep)
- Sedative drugs to make your child feel calm or sleep during treatment (called sedation)
- Dentist visits to nursing homes, hospitals and emergency rooms
- Behavior management (helping your child feel safe and relaxed when they can't stay calm during treatment)
- Follow-up treatment for complications after surgery
- Night guards to protect teeth during sleep from grinding and clenching
- Intravenous sedation is covered when you're having endodontic, periodontic and oral surgery services that are covered by your plan
- Nitrous oxide can be used for sedation, but only once per day
- If your child has a procedure that allows for anesthesia, they are covered for either general anesthesia or intravenous sedation, but not both on the same day.
- Your child's dentist can visit your home or an extended care facility twice for each place while your child is enrolled in this plan
- Your child's dentist(s) can make 1 visit per day to a hospital to care for them. This includes seeing your child in the emergency room
- Services needed after oral surgery, called post-operative care and treatment, are considered part of the surgery. Treatment for complications after surgery are also considered part of the surgery if they're given within 30 days

#### **Keep these limitations in mind**

- General anesthesia is only covered for certain endodontic, periodontic and oral surgery procedures that are covered by your plan. It's also covered for children 8 and younger or for physically or developmentally disabled children when medically necessary for services covered by your plan
- For patients 9 through age 18, deep sedation or general anesthesia services are covered on a case-by-case basis and need preauthorization — except for oral surgery. For oral surgery, sedation and general anesthesia services don't need preauthorization

#### **What's not covered — exclusions**

- General anesthesia or intravenous sedation aren't covered for routine procedures needed after an operation





## What benefits do I get with this plan?

### Restorative services

In other words, filling a cavity.

#### Your plan covers 70%

(after you meet your deductible)

- Amalgam (often called silver) and resin (white) fillings for primary (baby) and permanent (adult) teeth

#### Keep these limitations in mind

- You're covered for fillings in the same surface of the same tooth once every two years (from treatment date), but only in these cases:
  - When decay is visible in the tooth
  - When a fracture (crack) has caused the loss of a significant part of a tooth (missing cusp)
  - When a fracture causes significant damage to an existing filling
- 2 fillings to the biting surface of your child's top molars are covered — but only if the fillings don't touch each other and have healthy tooth structure between them
- Permanent back teeth can have fillings on a maximum of 5 surfaces per tooth. Upper molars are the exception — they can have fillings on a maximum of 6 surface per tooth
- Permanent front teeth can have resin fillings on a maximum of 6 surfaces. Making sure your child's bite is correct and comfortable after getting a filling is part of the treatment and is also covered
- If your child gets a filling within 6 months of having preparation for a crown, and the filling is done by the same dentist, then it will be covered as part of the crown treatment

#### What's not covered — exclusions

- Fillings for anything other than decay or fracture aren't covered
- Polishing or reshaping fillings isn't covered
- Overhang removal

### Oral surgery

When you think of surgery, you usually think of hospitals. But in dentistry, oral surgery includes many common procedures that happen at the dentist's office — such as removing teeth and treating diseases.

#### Your plan covers 70%

(after you meet your deductible)

- Uncomplicated oral surgery is covered **with preauthorization**. This includes extraction (pulling teeth), making incisions and helping with drainage
- Complex oral surgery is covered **with preauthorization**. This includes extraction of impacted teeth (teeth that don't break through the gum), alveoloplasty and vestibuloplasty (surgeries to repair and reshape the jaw) and root removal
- Treating traumatic injuries or diseases in the mouth
- Surgically incision including frenectomy or frenuloplasty (treating how the tongue moves)
- Preparing the mouth for the insertion of dentures

#### What's not covered — exclusions

- Filling in a hole in the jawbone after a tooth or implant is removed (called bone replacement grafting) for ridge preservation isn't covered
- Bone grafts of any kind to the upper or lower jaws
  - unless they're needed to treat periodontal (gum) disease aren't covered
- Tooth transplants (re-implanting or relocating a tooth in the jaw) aren't covered
- Placing materials in a hole in the jawbone to regrow bone (generate osseous filling) after a tooth or implant is removed isn't covered



## What benefits do I get with this plan?

### Crowns

Crowns can have two meanings in dentistry. Dentists call the part of your teeth you can see when you smile the crown. But most people think of a crown as an artificial covering that gets cemented into your mouth over a tooth. Artificial crowns cover teeth that have been severely damaged. In this section, we're talking about the second type of crown — the artificial covering.

#### Your plan covers 50%

(after you meet your deductible)

Your plan covers a variety of things related to crowns. This includes:

- Stainless steel crowns for primary (baby) teeth and permanent (adult) teeth, except for wisdom teeth
- Permanent crowns – with preauthorization
- Re-cementing permanent crowns
- Core build-ups
- Dental implant crown and abutment procedures
- Repair of a crown, implant supported prosthesis, or abutment

#### Core buildups

Your plan covers services that make the tooth more stable for a crown — such as building up the core of the tooth or inserting a pin to hold the crown in place. But there are limitations and they're pretty technical. Bring this book and ask your dentist if your child's buildup meets these requirements:

*Core buildups, including pins, are covered only on permanent teeth when performed in conjunction with a crown cast post and core or prefabricated post and core when performed in conjunction with a crown dental implant crown and abutment related procedures.*

#### Crown buildups

Crown buildups are covered — but when and how gets very technical. Bring this book with you to ask your dentist if your child's buildup meets BOTH of these requirements:

- At least 50% of the visible coronal natural tooth structure is decayed or broken off and missing
- There's less than 2mm of vertical height remaining for 180 degrees or more of the tooth's circumference and there is decay and overt pathology

NOTE: crown buildups or post and core aren't covered within two years (from treatment date) of a restoration on the same tooth.

#### Keep these limitations in mind

We pay for crowns based on the date they're put in your child's mouth — called the seat date. If the seat date falls on a day before you're enrolled in the plan, the crown won't be covered.

- Buildup or a post and core are covered every 5 years from the date of service on the same tooth
- Implant crowns and bridges are covered once per tooth every 7 years from the seat date
- Stainless steel crowns are covered once per tooth every 2 years from the seat date
- Permanent crowns are covered on front teeth for children 12 through 18 once per tooth every 5 years from the seat date
- Crowns used to keep removable partial dentures in place aren't covered unless the tooth qualifies for a crown on its own
- Crown repairs are covered once per tooth while your child is enrolled in this plan
- Repair of an implant-supported prosthesis of abutment (bridge) limited to one per tooth, while on this plan

#### What's not covered — exclusions

- Crowns aren't covered when there is no sign of decay or overt pathology
- Crowns for weakened cusps, or for fractures with no decay or pain aren't covered
- Copings (thin coverings that fit over teeth to hold other dental restorations — like fillings — in place) aren't covered
- Inlays, onlays, and veneers (laminates on the front of your teeth) aren't covered



## What benefits do I get with this plan?

### Periodontics

Periodontics is the part of dentistry that deals with the structures surrounding and supporting the teeth. In other words, it means things as simple as removing plaque or as complicated as surgical gum treatments.

#### Your plan covers 70%

(after you meet your deductible)

- Periodontal (gum) maintenance
- Surgical and nonsurgical treatment of tissues supporting the teeth (gums)
- Osseous surgery (including flap entry and closure)
- Mucogingivoplastic surgery
- Full mouth debridement (removing plaque and tartar)
- Surgically removing gum tissue (gingivectomy)
- Surgically reshaping gums (gingivoplasty)
- Treating gum disease with nonsurgical periodontal scaling and root planning
- Fixing how teeth bite together, called occlusion (limited adjustments to eight teeth or fewer)
- Localized delivery of antimicrobial agents

#### Keep these limitations in mind

- Your plan covers complex periodontal procedures once per each section of your child's mouth (called quadrants) every 3 years (from treatment date)
- Your plan covers extreme removal of plaque and calculus buildup (full mouth debridement) once every 3 years (from treatment date),
- Gingivectomy and gingivoplasty are covered once per quadrant every 3 years (from treatment date)
- Periodontal maintenance is limited to once per quadrant every 12 months (from treatment date) for children 13 and older
- Your plan covers nonsurgical periodontal scaling and root planing only when x-rays show bone loss. They're covered once per quadrant every 2 years (from treatment date) for children 13 and older

### Endodontics

Endodontic services focus on the insides of teeth. These services work to save damaged or decayed teeth by repairing or replacing the soft inner tissue, called the pulp. Endodontics also help maintain the health of the roots of teeth and the "canals" they run through.

#### Your plan covers 70%

(after you meet your deductible)

Procedures for pulpal and root canal treatment including:

- Pulp exposure treatment
- Therapeutic pulpotomy on primary (baby) teeth and pulpal debridement on permanent (adult) teeth
- Apicoectomy (root end surgery) and retrograde filling for anterior (front) teeth
- Apexification for apical closures of anterior permanent teeth
- Removal of post, pin, old root canal filling material and all procedures needed to prepare the canal for new filling material
- Treatment with resorbable material for primary upper incisor teeth, if the entire root is present at treatment
- Treatment for permanent anterior, bicuspid and molar teeth (except wisdom teeth)

#### Keep these limitations in mind

- Pulp capping is covered as part of the restoration

#### What's not covered — exclusions

- Bleaching of teeth isn't covered



## What benefits do I get with this plan?

### Prosthodontics

Prosthodontics involves making and fitting artificial removable teeth, also known as dentures.

#### Your plan covers 50%

(after you meet your deductible) Full and partial dentures including:

- Complete upper and lower dentures
- Replacement dentures
- Resin-based partial dentures
- Denture adjustments (rebase) and relines

#### Keep these limitations in mind

- Delta Dental of Washington pays for dentures based on the date they're put in your child's mouth — called the seat date. If the seat date falls on any day before or after you're enrolled in the plan, the dentures won't be covered
- Your plan covers adjusting and repairing (relines) of dentures and bridges once per arch every 3 years (from treatment date) — but only if done at least 6 months from the day they were put in your child's mouth (seat date)
- Your plan covers one complete upper and lower denture and one replacement denture during the time your child is enrolled in this plan, if performed at least five years from the seat date.
- Your plan covers 1 resin-based partial denture every three years (from treatment date)

#### What's not covered — exclusions

- Crowns in conjunction with overdentures aren't covered
- Surgical placement or removal of implants or attachments to implants isn't covered
- Implant maintenance procedures aren't covered, including:
  - Removing of prosthesis
  - Cleaning of prosthesis and abutments
  - Reinserting of prosthesis
- Maintenance or cleaning of a prosthetic appliance
- Personalized dentures
- Duplicate dentures aren't covered

### Accidental Injury

Let's say your child falls off her bike and chips a tooth or gets hit in the face with a basketball and a permanent tooth is loose — and you need to get to the dentist right away.

#### Your plan covers 100%

(without having to meet your deductible)

- Accidental injury
- 100% for covered services needed to treat accidental bodily injuries when done by an in-network dentist
- Services done by out-of-network dentists (up to our maximum allowable amount. You'll pay out-of-pocket for any remaining costs)

#### Keep these limitations in mind

- Your child needs to be treated within 180 days after the accident and the treatment must meet generally accepted dental practices

#### What's not covered — exclusions

- When teeth get broken or damaged while chewing or biting on foreign objects isn't covered



## What benefits do I get with this plan?

### Medically necessary orthodontia

More commonly called “braces,” orthodontic services work to position teeth to improve your child’s bite or smile. Your plan only covers medically necessary orthodontia — services your child needs so they can use their mouth in a normal way. Under this plan, orthodontia is not covered for cosmetic reasons, like teeth straightening for a more attractive smile.

**To be covered, you must preauthorize all orthodontic services before you start treatment.**

#### Your plan covers 50%

(without having to meet your deductible)

- Repositioning teeth and jaws so your child can use their mouth in a normal way
- Orthodontic records and exams (initial, periodic, comprehensive, detailed)
- X-rays (intraoral, extraoral, diagnostic radiographs, panoramic)
- Diagnostic photographs and casts (study models) or cephalometric films

#### Keep these limitations in mind

- Orthodontics often takes more than a year. So if you start your child’s orthodontic treatment while you’re enrolled, but you are no longer enrolled when the treatment is finished, we only cover the only the service you get while you’re enrolled
- Also, if you stop treatment before it’s complete, your plan won’t pay for any services if you restart treatment later
- Orthodontia services that began before you enrolled will be prorated. In other words, if you paid a down payment for services before you enrolled, your plan will reimburse you for any prepaid services you get after you enroll
- Your plan will pay your orthodontist each month for the length of the treatment, but only if the treatment is medically necessary

---

**DID YOU KNOW?** Most people think an overbite is when someone has “buck teeth.” It’s actually a little more complicated than that.

Your **overbite** is how far up or down your upper teeth land in relation to your lower teeth when you close your mouth.

**Overjet** is how far back or forward they land when you close your mouth. If either one of these is too extreme, it can cause real problems that might need orthodontic treatment

---

#### What’s not covered — exclusions

- Replacing or repair of orthodontic retainers or appliances used to treat harmful habits (like thumb sucking) isn’t covered

---

#### How we define medically necessary orthodontia

We use the Washington Modified Handicapping Labiolingual Deviation (HLD) Index Score (how’s that for a mouthful?) to judge if your child’s orthodontic services are medically necessary. If your child’s case score is 25 or higher, treatment is covered. But even if their score is less than 25, we still review each file to see if treatment might be medically necessary.

Your child automatically qualifies for orthodontic services if:

- They have a cleft palate deformity. If the cleft palate can’t be seen on diagnostic casts, then you must ask a credentialed specialist to send us a letter proving that your child has a deformity with your preauthorization request.
- They have head or facial bone deformities (craniofacial anomalies) such as hemifacial microsomia, craniosynostosis syndromes, arthrogryposis or Marfan syndrome. You must ask a credentialed specialist to send us a letter proving that your child has a deformity with your preauthorization request.
- They have a serious overbite where lower teeth are causing severe damage to the roof of the mouth.
- Their bite doesn’t line up (cross bite) and one or more of their teeth is causing severe damage to soft tissue in the mouth.
- They have an extreme overjet — either greater than 9 mm or a reverse overjet greater than 3.5 mm.
- They’ve had a traumatic facial/mouth injury caused by an accident, burn or disease. You must ask a credentialed specialist to send us a letter proving that your child had a traumatic injury with your preauthorization request.





## What benefits do I get with this plan?

### Dental services not covered by your plan

There are a handful of miscellaneous things that aren't covered by this plan. These include:

#### **Counseling**

- Tobacco counseling for control and prevention of oral disease isn't covered
- Nutritional or diet counseling isn't covered

#### **Miscellaneous services, treatments, therapies and devices that aren't covered:**

- Cosmetic services or supplies, including cosmetic work done on dentures
- Any treatments done to fix the height or width of teeth
- Injuries or conditions covered under Workers' Compensation or Employer's Liability laws
- Services provided by any government agency
- Services or supplies that are provided free
- Prescription drugs
- Lab tests or exams
- Temporomandibular joint (TMJ) services or supplies
- Devices to break habits like thumb sucking and tongue thrusting
- General anesthesia and/or intravenous (deep) sedation except when this policy says otherwise
- Replacement of a lost, missing, or stolen denture, bridge, or other prosthetic appliance
- Duplicate dentures or bridges, or any other duplicate appliance
- Repair or replacement of orthodontic appliance
- Expenses for myofunctional therapy

#### **Certain charges and fees that aren't covered:**

- Hospital fees
- Consultations
- Charges for missed appointments
- Charges for completing claims forms
- Anything that is not medically necessary
- Claims from out-of-network dentists that aren't sent to us within 12 months from the date of service
- Claims for dental services provided to anyone under this plan while they are active duty in the Armed Forces.

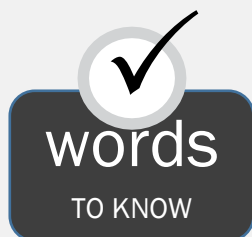
#### **Coverage when you weren't on this plan**

- Any dental services completed before you enrolled in this plan aren't covered
- Any dental services you get after you're no longer enrolled in this plan aren't covered



How does my plan work?

## How does my plan work?



**Enroll** means to sign up for something so you can be part of a group. When you sign up for a dental plan and pay for your first month's bill, you're **enrolled**.

When you enroll in the Delta Dental Individual - Washington Kids plan and start paying for it, your child has dental **coverage**. That means Delta Dental of Washington will pay for (or **cover**) some or all of your dental bills.

A **premium** is like a bill. It's the amount you pay each month to be enrolled in a health plan.

**Qualifying** for coverage means you meet the requirements of a plan. For example, to qualify for this plan, your child must be younger than 19.

**Benefits** are what you get from your health plan. For example, one of the benefits of this plan is that we pay 100% of your dentist bill for a check-up when you use a dentist in our network.

A **claim** is a request for payment from the dentist to us. Once the dentist performs a service – like filling a cavity – they send a claim to us for payment. It's a lot like a bill — from your dentist to us.

After we process a claim, we send you an **explanation of benefits** letter. It shows what your dentist's charges are, what we'll pay for, and what you might owe out-of-pocket.



In this section find

## answers

about

**Your Plan Overview**

**Saving with in-network dentists**

**Your dentist bills**

**Appeals**

**Estimating costs**

**Renewing, enrolling and making changes to your plan**





## How does my plan work?

Take a look at your Plan Overview page. It's a great starting place to learn more about how your plan works.

After you enrolled in this plan, we sent you this book and a Plan Overview page. That page has most of the information you need to understand the costs of your plan.

Here's what a typical Plan Overview page looks like:

## Your Delta Dental Individual – Washington Kids plan Plan Overview

Use this overview and your benefits book to make the most of your plan

### Understand your plan

This is your Plan Overview information page. It shows your costs for the plan. It also shows the types of treatments that are covered by your plan – like preventive services or oral surgery. And it lists the percentage we pay for each of the treatment types.

### But this only tells you part of the story.

While this Plan Overview shows you the types of treatment we cover, it doesn't list specific procedures. For that, you need to look in your benefits book. That's where you'll see which procedures are covered and which are not.

As always, if you have any questions, we are just a web visit or phone call away.

DeltaDentalWA.com  
800-526-8323

This Plan Overview is issued and delivered in the state of Washington and is governed by Washington State laws. It sets out the information of the Delta Dental Individual – Washington Kids Plan [offered on Washington Healthplanfinder, Washington State's Health Benefit Exchange], to provide dental benefits to dependent children and is subject to the terms set forth in the contract.



Delta Dental of Washington

### About your plan

- **PREVENTIVE CARE IS COVERED AT 100% - with no deductible**
- **SAVE MONEY WITH DELTA DENTAL IN-NETWORK DENTISTS**

You can go to any dentist. But your costs may be lower if you go to a dentist in either of our networks – Delta Dental PPO<sup>SM</sup> and Delta Dental Premier<sup>SM</sup> – *but you'll usually save the most when you see a dentist in our Delta Dental PPO<sup>SM</sup> network.*

**Maximum allowable fee:** We set a maximum cost dentists can charge for every dental service. Dentists in our networks never charge more than the maximum allowable fee.

We can't control the fees or billing practices of out-of-network dentists. If they charge more than our maximum allowable fee, you're responsible for what's left.

Find an in-network dentist on our website, [DeltaDentalWA.com](http://DeltaDentalWA.com) or call us at 800-526-8323

Contract term	Your contract with Delta Dental of Washington starts at 12:01 a.m. Pacific Time on the first day of [MONTH], 2018, at Seattle, Washington. The contract term begins [MONTH] 1, 2018 through December 31, 2018. When you enroll in a dental plan, you've entered into a contract. This means that you're responsible to pay your premiums and follow the rules of the plan. It means that we're responsible to pay for covered services listed in your benefits book at the percentages below. And we have to follow the plan's rules, too. This Plan Overview and your benefits book are our contract.
Benefit period	Your benefit period is [MONTH] 1, 2018 - Dec. 31 2018. This is when your coverage begins and ends.
Maximum amount	Some plans set a maximum amount they'll pay each year for services. Your plan doesn't have a maximum amount.
Waiting period	Some plans make you wait before you can start using your plan. Your plan doesn't have a waiting period.
Plan deductible	Your deductible is \$85 per child, per year. Before your plan begins paying for covered services, you must meet your plan deductible (except for preventive services).
Out-of-pocket maximum	Your out-of-pocket maximum is \$350 per child per year, up to \$700 for families with 2 or more children. For some services, we may pay only part of the cost. In those cases, you're responsible for paying what's left. That's called an out-of-pocket expense. Your plan has an out-of-pocket maximum for each year. After you meet it, you won't have any more out-of-pocket costs. NOTE: payments to dentists not in Delta Dental networks don't go toward your out-of-pocket maximum.
Premium	Your premium is [\$XX] per covered child, per month. This is the amount you pay each month to be enrolled in this plan. Premiums are due on the first of the month.

### Percent your plan pays for these dental service areas

#### PEDIATRIC BENEFITS

COVERED TREATMENT AREA	MAXIMUM AMOUNT PAID BY YOUR PLAN
Diagnostic and preventive services and accidental injury	100 percent - without having to meet your deductible
Adjunctive and restorative services, oral surgery, periodontics, endodontics	70 percent - after meeting your deductible
Crowns, prosthodontics	50 percent - after meeting your deductible
Medically necessary orthodontia	50 percent - without having to meet your deductible



## How does my plan work?

# What your plan costs

## Understanding your Plan Overview page

Here are explanations of some of the things you'll find on your Plan Overview page:

**1** Let's start with the **contract term** box. That shows you when your contract with Delta Dental of Washington began and how long it will last. This benefit booklet, your application, and Plan Overview are our contract. This is when your coverage begins.

When you enroll in a dental plan, you've entered into a contract. This means that you're responsible to pay your premiums and follow the rules of the plan.

We have responsibilities, too. We're responsible to pay for the covered services we've listed in this benefit booklet at the percentages shown on your Plan Overview page. Plus, we have to follow the plan's rules, too.

---

**DID YOU KNOW?** Signing up for a plan and paying your first premium is called enrolling. When you enroll in this plan, part of your contract is committing keeping it until the end of the calendar year.

---

**2** **Benefit Period**

This is the period of time that relates to the frequencies, limitations, and cost-sharing under this plan. The **benefit period** may be different than your contract term. Please see your Plan Overview page for your specific benefit period.

**3** **Waiting Period**

Some benefit plans have a set amount of time you have to wait before you can start using your plan. This is called a **waiting period**. Your plan doesn't have a waiting period, so you can begin using it as soon as you're enrolled.

**Maximum Amount**

**4** Some benefit plans set a maximum amount of money that they'll pay each year for your dental services. That's called a **maximum amount**. If you plan has a plan maximum, it will be shown on here.

**5** **Plan deductible**

Every year, before your plan begins paying for your child's dental services, you have to meet your **plan deductible**. That's a set cost you need to pay. Your yearly deductible for the Delta Dental Individual – Washington Kids plan is shown here. That means the first time your child visits the dentist each year, you have to pay this amount before your benefits start. After that, your plan will begin to pay for your child's dental visits.

Your deductible period starts every year on the first day of your benefit period. You pay your deductible directly to your dentist. If your services cost more than your annual deductible, the dentist will send us a claim for the rest. **Some services are covered even if you haven't met your annual deductible.** These will be shown on your Plan Overview page.

**6** **Out-of-pocket maximum**

You may have to pay part of the cost for dental services. That's called an **out-of-pocket expense**. Your plan sets a maximum amount you'll have to pay out-of-pocket each year. Once you meet that amount, you don't have to pay any more out-of-pocket costs.

**You can only reach your out-of-pocket maximum by going to dentists in Delta Dental's network.** If you go to an out-of-network dentist, you'll still have to pay out-of-pocket costs, even after you reach your maximum. Also, out-of-pocket costs paid to out-of-network dentists don't count toward your out-of-pocket maximum.





## How does my plan work?

### 7 Premium

Your Plan Overview page shows the cost of your monthly premium. Premiums are due on the first of the month. When you pay your premium, you're paying in advance for the next month's coverage.

---

#### What happens if you miss a payment

If you miss a payment, we'll put a hold on paying your claims starting on the first day of the month after you miss a payment. Payment for your claims will stay on hold until your account is paid up. After 30 days, we may end this plan and anyone covered under this plan may lose coverage.

### 8 Percent paid for each dental type of treatment

This section of your Plan Overview page shows what percentage of the dentists charge for your treatment we cover based on the different types of treatment, like preventive services or oral surgery.

While the Plan Overview page shows you the treatment areas we cover, it doesn't show you the specific services within each area. For that, you need to go to the *What benefits do I get with this plan?* section of this book. Find the type of treatment, then see if the procedure you or your child member needs is listed as being covered. If it is covered, go back to the Plan Overview page to see what percentage of your dentist bill we'll pay.



#### How much we pay for different types of services

Your plan pays different amounts for different dental treatment areas. For example, we pay 100% for preventive services, like cleanings and fluoride treatment, and we pay 50% for new crowns.

Your Plan Overview page shows what percentage we pay for each treatment area.



## How does my plan work?

### Save money with **Delta Dental in-network dentists**

It's important that both you and your child feel comfortable when you visit the dentist. You want someone you trust and who takes the time to answer your questions and explain what's happening during your visit.

Another thing to consider is cost. Dentists who are part of our networks will usually cost you less than out-of-network dentists.

#### Find a Delta Dental in-network dentist

Go to [DeltaDentalWA.com](http://DeltaDentalWA.com)  
or call 800-526-8323

---

**DID YOU KNOW** You can find in-network dentists in both of our networks – Delta Dental PPO<sup>SM</sup> and Delta Dental Premier.<sup>®</sup> Your plan lets you see dentists from both, but you'll usually save the most when you see a dentist in our Delta Dental PPO<sup>SM</sup> network.

---

In-network dentists have set fees.

There's a maximum amount – called a **maximum allowable fee** – that we believe each benefit should cost. In order to be part of our network, dentists agree to never charge more than the maximum allowable fee.

But let's say you go to an out-of-network dentist. We have no control over their charges and billing practices. They may charge more than our maximum allowable fee.

So, we'll pay them our maximum allowable fee, but you have to pay any difference. That's called an out-of-pocket cost.

The box below shows an example of how our maximum allowable fee can be higher for an in-network dentist – and how that can save you money.

**This is an example of how you could save money getting a cleaning from an in-network dentist.** This is just an example and doesn't show actual costs or Delta Dental of Washington fees.

	Dentist's charge for cleaning		Maximum allowable fee in-network		Your out-of-pocket costs
<b>In-Network Dentist</b>	\$80	-	\$80	=	\$0
<b>Out-of-Network Dentist</b>	\$100	-	\$70	=	\$30



## How does my plan work?

### How to make sure your plan pays your dentist bills

#### Here are the steps:

- 1 Check if your child's dental service needs preauthorization
- 2 If you need preauthorization, ask your dentist to get one from us
- 3 Make sure a claim is sent to us
- 4 Watch for an explanation of benefits letter from us
- 5 Pay your dentist any out-of-pocket costs
- 6 Review your Explanation of Benefits form and call us if you have questions about it

#### 1 Preauthorization

Some services must be approved by us before you have them done. This is called preauthorization. If you don't get these services preauthorized, your plan won't pay for them.

Here are some services that need preauthorization:

- Crowns
- Medically necessary orthodontia
- Oral surgery

It's always a good idea to ask your dentist to check with us to see if a dental service needs preauthorization.

You can also find the information you need in the "Benefits Covered by Your Plan" section of this book. You can also call us at 800-526-8323 or visit [DeltaDentalWA.com](http://DeltaDentalWA.com).

#### 2 How do I get a preauthorization

If your dentist decides that your child needs a treatment that needs preauthorization, they need to send us a plan for that treatment and ask us for a preauthorization. After we get the treatment plan, we'll let you and your dentist know if we approve the plan and if we agree to pay for it.

#### How long does it take to get a preauthorization?

Once we get all the information we need from your dentist, it usually takes 15 days to get a preauthorization.

Sometimes we need more information from your dentist. While we're waiting for the missing information, your preauthorization goes on hold, or into what's called **pending status**. If we don't get all the information we need within 45 days, we'll cancel your preauthorization and your dentist will have to start the process over again.

#### What if it's an emergency and I need preauthorization?

It's possible that your child might need emergency dental work for services that need preauthorization.

Examples of emergency dental services are:

- Your child is in severe pain
- Your child's life or health is threatened
- Your child might not be able to use their mouth in a normal way again

These are called **urgent services** that can't wait the usual 15 days to be approved. In these cases, your dentist needs to send us an urgent preauthorization request. If we get all the information we need, we'll let your dentist know within 72 hours if the treatment is approved.

**Immediate treatment is allowed without preauthorization in an emergency situation consistent with this plan.**

---

**DID YOU KNOW?** Preauthorization doesn't guarantee that your plan will pay for your child's treatment. If your dentist changes the treatment plan, performs other services, or if your eligibility changes, we might not pay your claim. If you want to know for sure what your plan will pay, call 800-526-8323.

---



## How does my plan work?

**REFERRALS:** Referrals are different from preauthorizations. We don't require a formal referral if your general dentist suggests that you visit a specialist for treatment like orthodontia or oral surgery. Please make sure you get your preauthorization when required.

### 3 Sending claim

In order for us to pay for your dentist bills, you or your dentist have to send us a **claim**. It's a lot like a bill — from your dentist to us. Usually your dentist will submit claims for you. But sometimes it will be up to you to make sure we get your claim.

#### What you need to do

When you check in at the dentist's office, let your dentist know you're covered by Delta Dental of Washington. Ask if your dentist will file the claim for you, or if you have to do it yourself.

Dentists in our networks automatically send in claims for you. But if your dentist isn't in one of our networks (out-of-network), you need to ask if they'll send in a claim for you. Whoever ends up filing it, we need to get it within 180 days after your child's visit.

We accept all American Dental Association-approved claim forms. Your dentist can download one from our website, [DeltaDentalWA.com](http://DeltaDentalWA.com), or they can call us at 800-526-8323 to have one faxed or mailed.

#### How to file a claim yourself

You can download a claim form from our website, [DeltaDentalWA.com](http://DeltaDentalWA.com). If you need help completing it, either ask your dentist or call us at 800-526-8323. We can also mail or fax a claim form to you if you call us at that number.

Timing is everything

**When your claims get paid** Your plan pays for covered dental services after they're all done. Sometimes, everything can be done in one visit. Other times, your child might have to make many visits to complete a treatment. Your dentist will send us a claim after your child's final visit.

**Time limitations** For some services, your plan will only pay for them once within a certain time frame. For example, your plan might say it will pay for your child's full-mouth x-rays once every 5 years. That means you have to wait five years after the day they get full-mouth x-rays before your plan will pay for them again

### 4 Explanation of benefits letters

Once we process a claim from either you or your dentist, we'll send you an **explanation of benefits**. These aren't bills. They explain what your dentist's charges are, what we'll pay for, and what you might owe out-of-pocket. You'll usually get an explanation of benefits within 30 days of seeing the dentist.

### 5 Paying out-of-pocket costs

If you still owe your dentist after we pay our share, your dentist will send a bill to you directly.

### 6 If your claim is denied

When we **deny** a claim it means we don't agree to pay for it. When that happens, we'll send you an explanation of benefits letter with the reason we denied your claim. Sometimes we just need more information from your dentist. If so, we'll tell you what we need and where to send it.

If you don't agree with our decision about your claim, you can file an **appeal**. See the next page, How to file an appeal, to learn how.



## How does my plan work?

### How to file an appeal

An appeal is when you ask us to take another look at a request for service, payment or coverage that we denied. You can ask us to take another look whenever you don't agree with our decision. Your explanation of benefits letter will have instructions on how to file an appeal.

#### Appeals have two parts: informal and formal reviews.

##### STEP 1: Informal review

If you feel we've made a mistake about your claim, or disagree with our decision, ask us for an **informal review**. You have 180 days from the date your claim was denied to ask.

We'll review your request and make a decision within 14 days after we get it. We'll send you written notice of our decision. If our decision isn't in your favor, we'll tell you what else you can do if you still think we made a mistake. Also, you can ask us to send you copies of the information we used to make our decision.

Sometimes we may need more than 14 days to make a decision. If that happens, we'll send you written notice that we need another 16 days. We'll also tell you what decision we expect to make and why we need the extra time.

If a delay in the appeals process would jeopardize your child's life or health, we'll fast-track your appeal to get you an answer within 72 hours.

##### STEP 2: Formal review

If you still feel that we made a mistake or disagree with our decision after the informal review, you can ask for a **formal review**. Formal reviews go to our appeals committee.

You need to ask for a formal review within 90 days of the post-marked date on the envelope that our informal review decision letter came in.

The appeals committee will review your request and make a decision within 14 days after we get it. We'll send you written notice of our decision. Also, you can ask us to send you copies of the information we used to make our decision.

Sometimes we may need more than 14 days to make a decision. If that happens we'll send you written notice that we need another 16 days. We'll tell you when we expect to have a decision and why we need the extra time.

#### Your appeals for informal and formal reviews must include:

- Your name
- Your child's name and ID number
- The claim number (from the explanation of benefits)
- Your dentist's name

You can also send any documents or other information that support your appeal.

#### Send your requests to:

Delta Dental of Washington  
P.O. Box 75983  
Seattle, WA 98175-0983

#### Or, call us at:

800-526-8323

**DID YOU KNOW?** Appeals can be submitted by you, your dentist, your child or an authorized representative. That's someone you've chosen to make your appeal for you. You must send us a letter signed by you saying it's OK for this person to speak for you or your child. If we don't get a signed letter, your appeal will be closed.

For more information about appeals, call 800-526-8323.





## How does my plan work?

### Making the appeals process fair

Different people review your case during each step of the appeal process. That means that the people who denied your claim in the first place aren't the same people who look at it during the informal review. And a whole new group of people will review your appeal if it gets to the formal review stage. That way you can be sure we're doing our best to give your appeal a fair hearing.

### Other actions you can take

The decision of the appeals committee is final. If you still disagree with us, there are other actions you can take.

Start by contacting the Office of the Insurance Commissioner. This is the state agency that oversees Washington State insurance companies and producers. You can contact them at:

Washington State Office of the Insurance  
Commissioner  
P.O. Box 40256  
Olympia, WA 98504-0256

Phone: 800-562-6900  
or 360-725-7080

Fax: 360-586-2018

### Estimating your costs



Your dentist can ask us for an estimate of how much we'll pay for your child's dental work. These cost estimates are called **confirmations of treatment and cost**.

For example, let's say your child visits the dentist for a routine cleaning and it's discovered that they have a cracked tooth and need a crown. You want to know how much it will cost.

Ask your dentist to send us a treatment plan, along with x-rays. After we look over the plan, we'll send you and your dentist an estimate for how much we'll pay and what your out-of-pocket costs might be. It usually takes 15 days after we get your dentist's request for us to make our estimate.

We have a tool on our website that can help you get an idea about how much your dental work will cost. Visit [DeltaDentalWA.com](http://DeltaDentalWA.com). Or you can call us at 800-526-8323.



## How does my plan work?

### The Exchange

You have signed up for your Delta Dental Individual - Washington Kids plan through the Washington State Health Benefit Exchange – often called the Exchange.

The Exchange is like a grocery store for health and dental plans. It lists plans offered in the State of Washington.

We've partnered with the Exchange to bring Washington residents this qualified dental plan. Qualified plans meet requirements set by the Exchange, like agreeing to cover preventive care.

Depending on your income, some of these plans are free or available at a very low cost. When you get help paying for your plan, it's called a subsidy. But you'll find that in most cases the Exchange doesn't give subsidies for dental plans.

### Renewing, enrolling and making changes to your plan

#### How do I renew my plan

The Exchange sets up the rules for renewing your plan. Please check their website or give them a call before your plan expires on December 31.

You can reach the Exchange at [wahealthplanfinder.org](http://wahealthplanfinder.org) or by phone at 855-WAFINDER

### Making changes to your plan through the Exchange

You're allowed to enroll or make changes to your dental plan during **open enrollment**. Open enrollment is set by the Exchange, please check with them about what dates open-enrollment will be for this year. If you don't enroll or make changes to your plan during this time, **you won't have another chance until the next open enrollment**.

- Go online to the Washington Health Benefit Exchange's website, **WAhealthplanfinder.org**. You can compare plans there and apply for them online. The website also lists the names of brokers and navigators that can help.
- Calling the Exchange at 855-923-4633. One of their operators can help you.
- Asking a broker for help. **Brokers** are licensed professionals who help people find health plans. You don't have to pay for their services – they get paid a commission from the health plan companies.
- Finding help in your community. Some local people or groups volunteer to help people find the right plan and get them enrolled. These volunteers are called **navigators**.

You must enroll or make changes during open enrollment.

---

**DID YOU KNOW?** In some cases you can enroll, renew or make changes to your plan outside of open enrollment. These cases are called **qualifying events**. Qualifying events let you enroll, make changes or cancel your plan during what's called **special enrollment periods**.

---



## How does my plan work?

### Special enrollment qualifying events

If any of these things happen, you can enroll or make changes to your plan even if it isn't during the open enrollment period:

#### *You add to your child*

- You have a baby
- You adopt a child
- You foster a child

#### *There's a change in your status*

- You get married or start a domestic partnership
- You get divorced or end a domestic partnership
- You or your child moves in or out of the state
- Your child turns 19
- Your child no longer qualifies for their current plan
- Your child becomes a U.S. citizen

#### *There are qualifying changes*

- You or your child's parent/guardian no longer get coverage through work
- You or your child's parent/guardian no longer get COBRA coverage
- You and your child now qualify for an Exchange tax credit (subsidy)
- You and your child no longer qualify for an Exchange tax credit (subsidy)
- Your child's coverage in an Exchange plan ends and the grace period for continuation of coverage has expired
- Your child's coverage ends for a plan offered through the Washington State Health Insurance Coverage Access Act
- Your child's plan violated the rules of the plan

#### *Other special situations*

- Your child lost coverage because of mistakes made by health benefit exchange staff or the U.S. Department of Health and Human Services
- Your child is Native American, as defined by Section 4 of the Indian Health Care Improvement Act. Native American children can change health plans one time per month, without the need for a qualifying event



What else do I need to know?

## What else do I need to know?

Here are a few guidelines to follow to make sure you keep your coverage and make the most of your benefits.

### Who can be covered by this plan

People who live in Washington State can purchase this plan. It covers children through age 18 who are dependents of Washington State residents.

#### Having a baby, adopting or fostering a child

Your newborn baby is covered at birth. Adopted and fostered children are covered on their adoption date, at the time of placement, or the date when you become legally responsible for their support. Dental coverage for newborns will include coverage for congenital anomalies from the moment of birth.

Additional premium is required for any baby, adopted or fostered child added to this plan. Coverage for any newly added child begins the first day of the month of their birth, adoption, placement, or when you become legally responsible for them, but you can take up to 90 days to get your enrollment paper-work done and send in your first payment. We encourage you to submit your paperwork as soon as possible to avoid delays in claims processing.

#### Adding children to the plan or taking them off

You can only add or remove children from this plan during open enrollment periods, unless they're a newborn baby or a newly adopted child. There are some cases where you're allowed to add or take children off this plan. See How your qualified dental plan works, to learn about special enrollment periods.

#### If your new spouse or domestic partner has kids

Getting married or entering a domestic partnership is a qualifying event. That means you can enroll your new partner's children in your plan. The same is true if you get divorced or end a domestic partnership. If your kids were covered through your spouse or partner, you can enroll them in a new plan

New dependents, including adopted or placed children, must be enrolled within 90 days of the qualifying event, except for a newborns. Enrollment for newborns may be completed any time before their 4th birthday. If enrollment is not received in the timeframe described here, you have to wait to enroll them during an open enrollment period.



In this section find

## answers

about

Who's covered

Coordination of benefits:

When you're covered by more than one plan

Privacy

Odds & ends

Translation services & accessibility

## When your plan ends

If you move out of Washington State, this plan will end on the last day of the contract term, including coverage for everyone on this plan.

## Contacting us

---

We'll send anything you need to know to the last mailing or email address we have on file for you. So please let us know right away if you move or change your mailing or email address.

You contact us by sending a letter, email, calling or faxing.

Delta Dental of Washington  
P.O. Box 75983  
Seattle, WA 98175-0983

Email: CService@DeltaDentalWA.com  
Phone: 800-526-8323  
Fax: 206-985-4783

## If you're not happy with this plan

If you have problems with Delta Dental of Washington, or any other concern about your benefits, please contact us.

If you prefer, you can speak with the *Office of the Insurance Commissioner*. This is the state agency that oversees Washington State health and dental plans.

Mail:  
Washington State Office of the Insurance  
Commissioner  
P.O. Box 40256  
Olympia, WA 98504-0256  
Phone: 800-562-6900 or 360-725-7080  
Fax: 360-586-2018

---

**DID YOU KNOW?** If you need dental care when you're traveling outside of Washington, you're covered — even if you're treated in another state or country.



## What else do I need to know?

# When you're covered by more than one plan: Coordination of benefits

What happens when your child is covered by more than one dental plan? This can happen in many ways. One parent may have dental coverage through her job, but decide to get another plan for services not covered by her work plan. Or parents could be separated or divorced and have their own plans.

### Dual coverage

When your child has coverage from more than one plan, it's called dual coverage. If a member of your child has dual coverage, you need to let each plan know you're covered by more than one plan. That way the companies can work together to "coordinate" your benefits. It will also help avoid any delays in paying your claims.

### Who pays what?

Your dental plans determines which plan is the "primary" payer and which is the "secondary" payer. The primary plan always pays first when you have a claim. It also acts like you don't have another plan. In other words, if it says it pays 50 percent for fillings, it must pay that amount.

Coordination of benefits can get pretty complicated. To decide who's the primary payer, dental plans have to follow special guidelines. Plans use things like which birthday comes earliest in the year or for children, who has custody of the child if you're divorced, to decide which plan is the primary payer.

To make sure that your claims get paid and your plans cover their share, contact the plans directly and ask to speak with a coordination of benefits specialist.

## Coordination of benefits at Delta Dental of Washington

This is the model coordination of benefits language provided by Washington State. These are the rules that govern how we coordinate your benefits with other carriers when you have more than one plan. If you'd like any of it explained or need help with your coordination of benefits, call 800-526-8323.

**Coordination of this Contract's Benefits with Other Benefits:** The coordination of benefits (COB) provision applies when your child has dental coverage under more than one Plan. Plan is defined below.

The order of benefit determination rules govern the order in which each Plan will pay a claim for benefits. The Plan that pays first is called the Primary Plan. The Primary Plan must pay benefits according to its policy terms without regard to the possibility that another Plan may cover some expenses. The Plan that pays after the Primary Plan is the Secondary Plan. The Secondary Plan may reduce the benefits it pays so that payments from all Plans do not exceed 100 percent of the total Allowable Expense.

**Definitions:** For the purpose of this section, the following definitions shall apply:

- A. A "Plan" is any of the following that provides benefits or services for dental care or treatment. If separate contracts are used to provide coordinated coverage for members of a group, the separate contracts are considered parts of the same Plan and there is no COB among those separate contracts. However, if COB rules do not apply to all contracts, or to all benefits in the same contract, the contract or benefit to which COB does not apply is treated as a separate Plan.
  - (1) Plan includes: group, individual or blanket disability contracts, and group or individual contracts issued by health care service contractors or health maintenance organizations (HMO), Closed Panel Plans or other forms of group coverage; medical care components of long-term care contracts, such as skilled nursing care; and Medicare or any other federal governmental Plan, as permitted by law.
  - (2) Plan does not include: hospital indemnity or fixed payment coverage or other fixed indemnity or fixed payment coverage; accident only coverage; specified disease or specified accident coverage; limited benefit health coverage, as defined by state law; school accident and similar coverage that cover students for accidents only, including athletic injuries, either on a





## What else do I need to know?

twenty-four-hour basis or on a “to and from school” basis; benefits for nonmedical components of long-term care policies; automobile insurance policies required by statute to provide medical benefits; Medicare supplement policies; A state plan under Medicaid; A governmental plan, which, by law, provides benefits that are in excess of those of any private insurance plan or other nongovernmental plan; benefits provided as part of a direct agreement with a direct patient-dentist primary care practice as defined by law or coverage under other federal governmental Plans, unless permitted by law.

Each contract for coverage under the above points is a separate Plan. If a Plan has two parts and COB rules apply only to one of the two, each of the parts is treated as a separate Plan.

- B. “This Plan” means, in a COB provision, the part of the contract providing the dental benefits to which the COB provision applies and which may be reduced because of the benefits of other Plans. Any other part of the contract providing dental benefits is separate from This Plan. A contract may apply one COB provision to certain benefits, such as dental benefits, coordinating only with similar benefits, and may apply another COB provision to coordinate other benefits.
- C. The order of benefit determination rules determine whether This Plan is a Primary Plan or Secondary Plan when you have dental coverage under more than one Plan.  
When This Plan is primary, it determines payment for its benefits first before those of any other Plan without considering any other Plan’s benefits. When This Plan is secondary, it determines its benefits after those of another Plan and must make payment in an amount so that, when combined with the amount paid by the Primary Plan, the total benefits paid or provided by all Plans for the claim are coordinated up to 100 percent of the total Allowable Expense for that claim. This means that when This Plan is secondary, it must pay the amount which, when combined with what the Primary Plan paid, does not exceed 100 percent of the Allowable Expense. In addition, if This Plan is secondary, it must calculate its savings (its amount paid subtracted from the amount it would have paid had it been the Primary Plan) and record these savings as a benefit reserve for your child. This reserve must be used to pay any expenses during that calendar year, whether or not they are an Allowable Expense under This Plan. If This Plan is secondary, it will not be required to pay an amount in excess of its maximum benefit plus any accrued savings.
- D. “Allowable Expense” is health care expense including coinsurance or copayments, which is covered at least in part by any plan covering your child. When coordinating benefits as the secondary plan, DDWA must pay an amount which, together with the payment made by the primary plan, cannot be less than the same allowable expense as the secondary

plan would have paid if it was the primary plan. In no event will DDWA be required to pay an amount in excess of its maximum benefit plus accrued savings. When Medicare, Part A, Part B, Part C, or Part D is primary, Medicare’s allowable amount is the allowable expense. An expense or a portion of an expense that is not covered by any of the plans is not an allowable expense.

The following are examples of expenses that are not Allowable Expenses:

- (1) If your child is covered by two or more Plans that compute their benefit payments on the basis of a maximum allowable amount, relative value schedule reimbursement method or other similar reimbursement method, any amount charged by the dentist in excess of the highest reimbursement amount for a specific benefit is not an Allowable Expense.
- (2) If your child is covered by two or more Plans that provide benefits or services on the basis of negotiated fees, an amount in excess of This Plan’s negotiated fee is not an Allowable Expense.
- E. “Closed Panel Plan” is a Plan that provides dental benefits to your child in the form of services through a panel of dentists who are primarily employed by the Plan, and that excludes coverage for services provided by other dentists, except in cases of emergency or referral by a panel member.
- F. “Custodial Parent” is the parent awarded custody by a court decree or, in the absence of a court decree, is the parent with whom the child resides more than one-half of the calendar year without regard to any temporary visitation.

**Order of Benefit Determination Rules:** When your child is covered by two or more Plans, the rules for determining the order of benefit payments are as follows:

- A. The Primary Plan must pay or provide its benefits as if the Secondary Plan or Plans did not exist.
- B. A Plan that does not contain a coordination of benefits provision that is consistent with applicable regulation is always primary unless the provisions of both Plans state that the complying Plan is primary, except coverage that is obtained by virtue of membership in a group that is designed to supplement a part of a basic package of benefits and provides that this supplementary coverage is excess to any other parts of the Plan provided by the contract holder.
- C. A Plan may consider the benefits paid or provided by another Plan in calculating payment of its benefits only when it is secondary to that other Plan.
- D. Each Plan determines its order of benefits using the first of the following rules that apply:
  - (1) “Non-Dependent or Dependent:” The Plan that covers your child other than as a Dependent, for example as



## What else do I need to know?

an employee, member, policyholder, subscriber or retiree is the Primary Plan and the Plan that covers your child as a Dependent is the Secondary Plan. However, if you or your child are a Medicare beneficiary and, as a result of federal law, Medicare is secondary to the Plan covering your child as a Dependent, and primary to the Plan covering your child as other than a Dependent (e.g., a retired employee), then the order of benefits between the two Plans is reversed so that the Plan covering your child as an employee, member, policyholder, subscriber or retiree is the Secondary Plan and the other Plan is the Primary Plan.

(2) “Dependent Persons Covered Under More Than One Plan:” Unless there is a court decree stating otherwise, when a Dependent child is covered by more than one Plan the order of benefits is determined as follows:

- (a) For a Dependent child whose parents are married or are living together, whether or not they have ever been married:
  - (i) The Plan of the parent whose birthday falls earlier in the calendar year is the Primary Plan; or
  - (ii) If both parents have the same birthday, the Plan that has covered the parent the longest is the Primary Plan.
- (b) For a Dependent child whose parents are divorced or separated or not living together, whether or not they have ever been married:
  - (i) If a court decree states that one of the parents is responsible for the Dependent child’s dental expenses or dental coverage and the Plan of that parent has actual knowledge of those terms, that Plan is primary. This rule applies to claims determination periods commencing after the Plan is given notice of the court decree;
  - (ii) If a court decree states one parent is to assume primary financial responsibility for the Dependent child but does not mention responsibility for dental expenses, the Plan of the parent assuming financial responsibility is primary;
  - (iii) If a court decree states that both parents are responsible for the Dependent child’s dental expenses or dental coverage, the provisions of D.2.(a) above (for dependent child(ren) whose parents are married or are living together) determine the order of benefits;

(iv) If a court decree states that the parents have joint custody without specifying that one parent has responsibility for the dental expenses or dental coverage of the Dependent child, the provisions of D.2.(a) above (for Dependent child(ren) whose parents are married or are living together) determine the order of benefits; or

(v) If there is no court decree allocating responsibility for the Dependent child’s dental expenses or dental coverage, the order of benefits for the child is as follows:

- The Plan covering the Custodial Parent, first;
- The Plan covering the spouse of the Custodial Parent, second;
- The Plan covering the noncustodial Parent, third; and then
- The Plan covering the spouse of the noncustodial Parent, last

(c) For a Dependent child covered under more than one Plan of individuals who are not the parents of the child, the provisions of the points above D.2.(a) for Dependent child(ren) whose parents are married or are living together or D.2.(b) for Dependent child(ren) whose parents are divorced or separated or not living together) determine the order of benefits as if those individuals were the parents of the child.

- (3) “Active Employee or Retired or Laid-off Employee:” The Plan that covers you or your child as an active employee, that is, an employee who is neither laid off nor retired, is the Primary Plan. The Plan covering you or your child as a retired or laid-off employee is the Secondary Plan. The same would hold true if your child is a Dependent of an active employee and your child is a Dependent of a retired or laid-off employee. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if the rule under the Non-Dependent or Dependent provision above can determine the order of benefits.
- (4) “COBRA or State Continuation Coverage:” If your child’s coverage is provided under COBRA or under a right of continuation provided by state or other federal law is covered under another Plan, the Plan covering you or your child as an employee, member, subscriber or retiree or covering your child as a Dependent of an employee, member, subscriber or retiree is the Primary Plan and the COBRA or state or other federal continuation coverage is the Secondary Plan. If the other Plan does not have this rule, and as a result, the Plans do not agree on the order of benefits, this rule is ignored. This rule does not apply if the rule under the Non-Dependent or Dependent provision above can determine the order of benefits.



## What else do I need to know?

- (5) “Longer or Shorter Length of Coverage:” The Plan that covered you or your child as an employee, member, policyholder, subscriber or retiree longer is the Primary Plan and the Plan that covered you or your child the shorter period of time is the Secondary Plan.
- E. If the preceding rules do not determine the order of benefits, the Allowable Expenses must be shared equally between the Plans meeting the definition of Plan. In addition, This Plan will not pay more than it would have paid had it been the Primary Plan.

### Effect on the Benefits of This Plan:

When This Plan is secondary, it may reduce its benefits so that the total benefits paid or provided by all Plans during a claim determination period are not more than the Total Allowable Expenses. In determining the amount to be paid for any claim, the Secondary Plan must make payment in an amount so that, when combined with the amount paid by the Primary Plan, the total benefits paid or provided by all Plans for the claim do not exceed 100 percent of the total Allowable Expense for that claim. Total Allowable Expense is the Allowable Expense of the Primary Plan or the Secondary Plan up to this plan's allowable expense. In addition, the Secondary Plan must credit to its Plan deductible any amounts it would have credited to its deductible in the absence of other dental coverage.

**How We Pay Claims When We Are Secondary:** When we are knowingly the Secondary Plan, we will make payment promptly after receiving payment information from the Primary Plan. The Primary Plan, and we as your child's Secondary Plan, may ask you and/or your child's dentist for information in order to make payment. To expedite payment, be sure that you and/or your child's dentist supply the information in a timely manner.

If the Primary Plan fails to pay within 60 calendar days of receiving all necessary information from you and your child's dentist, you and/or your child's dentist may submit your claim for us to make payment as if we were your Primary Plan. In such situations, we are required to pay claims within 30 calendar days of receiving your claim and the notice that your Primary Plan has not paid. This provision does not apply if Medicare is the Primary Plan. We may recover from the Primary Plan any excess amount paid under the “right of recovery” provision in our contract.

If there is a difference between the amounts the plans allow, we will base our payment on the higher amount. However, if the Primary Plan has a contract with the dentist, our combined payments will not be more than the amount called for in our contract or the amount called for in the contract of the Primary Plan, whichever is higher. Health maintenance organizations (HMOs) and health care service contractors usually have contracts with their dentists as do some other plans.

We will determine our payment by subtracting the amount paid by the Primary Plan from the amount we would have paid if we had been primary. We must make payment in an amount so that, when combined with the amount paid by the Primary Plan, the

total benefits paid or provided by all plans for the claim does not exceed one hundred percent of the total allowable expense (the highest of the amounts allowed under each plan involved) for your claim. If your child's dentist negotiates reimbursement amounts with the plan(s) for the service provided, your child's dentist may not bill you for any excess amounts once he/she has received payment for the highest of the negotiated amounts. When our deductible is fully credited, we will place any remaining amounts in a savings account to cover future claims which might not otherwise have been paid.

### Right to Receive and Release Needed Information:

Certain facts about dental coverage and services are needed to apply these COB rules and to determine benefits payable under This Plan and other Plans. DDWA may get the facts it needs from or give them to other organizations or persons for the purpose of applying these rules and determining benefits payable under This Plan and other Plans covering you. DDWA need not tell, or get the consent of, any person to do this. To claim benefits under This Plan you must give DDWA any facts it needs to apply those rules and determine benefits payable.

### Facility of Payment:

If payments that should have been made under This Plan are made by another Plan, DDWA has the right, at its discretion, to remit to the other Plan the amount DDWA determines appropriate to satisfy the intent of this provision. The amounts paid to the other Plan are considered benefits paid under This Plan. To the extent of such payments, DDWA is fully discharged from liability under This Plan.

### Right of Recovery:

DDWA has the right to recover excess payment whenever it has paid Allowable Expenses in excess of the maximum amount of payment necessary to satisfy the intent of this provision. DDWA may recover excess payment from any person to whom or for whom payment was made or any other company or Plans.

### Notice to covered persons

If you are covered by more than one health benefit Plan, and you do not know which is your Primary Plan, you or your child's dentist should contact any one of the health Plans to verify which Plan is primary.

The health Plan you contact is responsible for working with the other health Plan to determine which is primary and will let you know within 30 calendar days.

**CAUTION:** All health Plans have timely claim filing requirements. If you, or your child's dentist, fail to submit your claim to a secondary health Plan within the Plan's claim filing time limit, the Plan can deny the claim. If you experience delays in the processing of your claim by the primary health Plan, you or your child's dentist will need to submit your claim to the secondary health Plan within its claim filing time limit to prevent a denial of the claim.



## What else do I need to know?

To avoid delays in claims processing, if you are covered by more than one Plan you should promptly report to your child's dentists and Plans any changes in your child's coverage.

## Civil rights complaints

If you believe that Delta Dental of Washington has failed to provide these services or discriminated on the basis of race, color, national origin, age, disability, or sex, you can file a grievance. Send it to:

Isaac Lenox, Compliance/Privacy Officer Email:  
Compliance@DeltaDentalWA.com Mail: PO Box  
75983, Seattle, WA 98175 Phone: 800-554-1907  
TTY: 800-833-6384,  
Fax: 206-729-5512

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights.

Online: <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>.

Mail: U.S. Department of Health and Human Services,  
200 Independence Avenue SW., Room 509F, HHH  
Building, Washington DC 20201

Phone: 1-800-868-1019

TDD: 800-537-7697

Complaint forms are available at:

<http://www.hhs.gov/ocr/office/file/index.html>

## Your privacy - HIPAA

Health Insurance Portability and Accountability Act  
Delta Dental of Washington is committed to protecting the privacy of your dental health information in compliance with the Health Insurance Portability and Accountability Act (HIPAA). You can get our Notice of Privacy Practices by visiting [www.DeltaDentalWA.com](http://www.DeltaDentalWA.com), or by calling us at 800-554-1907



## What else do I need to know?

### Odds & Ends

#### **Delta Dental of Washington's responsibility**

We're responsible for providing the administrative services and for paying claims for services properly received under this policy.

#### **Compliance with laws and regulations**

This policy complies with all pertinent federal and state laws and regulations, including (but not limited to) the health care privacy and disclosure provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA). If any part of this policy is not in compliance with any pertinent federal or state law or regulation, then Delta Dental of Washington will revise the policy to correct the noncompliance.

#### **Rights of recovery (Subrogation)**

If we pay benefits under this policy, and you are paid by someone else for the same procedures, we have the right to recover what we paid from the excess received by you, after full compensation for your loss is received. Any legal fees for recovery will be prorated between the parties based on the percentage of the recovery received. You have to sign and deliver to us any documents relating to the recovery that we reasonably request.

#### **Legislative surcharge clause**

If a government unit imposes a new tax or assessment or increases the rate of a current tax or assessment that affects any of your payments to Delta Dental of Washington, then we're authorized to increase your monthly premium by the amount of the new tax, assessment or increase.

#### **Governing law**

This policy is issued and delivered in the State of Washington and obeys its laws and regulations. On the effective date of this policy, any term, condition or provision conflicting with Washington State laws and regulations applying to this policy will automatically conform to the minimum requirements of such laws and regulations.

#### **Non-waiver and severability**

If we don't exercise any remedy or right under this policy, that doesn't affect our ability to exercise any remedy or right at any time in the future.

#### **Entire contract; changes**

The entire contract between you and us consists of this policy, which includes the Plan Overview page, this benefit booklet which includes limitations and co-payments, any and all endorsements or riders, and the application. This policy may only be amended by Delta Dental of Washington for changes in state or federal law and may not be amended by the policyholder. No oral statements by anyone can change or affect any aspect of this policy.

#### **Notice of legal action**

No legal action can be brought against us until at least 60 days after proof of loss has been furnished, or that proof of loss has been waived by Delta Dental of Washington, or we have denied payment, whichever comes earlier



## What else do I need to know?

### Translation and accessibility services

#### Getting the help you need, no matter who you are

At Delta Dental of Washington, we believe that everyone deserves to have a healthy, beautiful smile. We follow all Federal civil rights laws and don't discriminate or exclude on the basis of race, color, national origin, age, disability or sex.

#### If you have a disability

We provide free aids and services to anyone with disabilities so they can better understand their plan and communicate with us. This includes:

- Qualified sign language interpreters
- Written information in other formats, such as large print, audio and accessible electronic formats

#### If your first language isn't English

We provide free language services to anyone whose primary language is not English so they can better understand their plan and communicate with us.

This includes:

- Qualified interpreters
- Information written in other languages

**If you need these services, contact Delta Dental of Washington's Customer Service at 1-800-554-1907.**

Language	Tagline	Nondiscrimination Statement
<b>Amharic</b>	እርስዎ፣ ወይም እርስዎ የሚያግዙት ግለሰብ፣ ስለ Delta Dental of Washington ጥያቄ ካላችሁ፣ ያለ ምንም ክፍያ በቋንቋዎ እርዳታና መረጃ የማግኘት መብት አላችሁ። ከአስተርጓሚ ጋር ለመነጋገር፣ 1(800)554-1907 ይደውሉ።	ይህ ማስታወቂያ አስፈላጊ መረጃ ይዟል። ይህ ማስታወቂያ ስለ ማመልከቻዎ ወይም የ Delta Dental of Washington ሽፋን አስፈላጊ መረጃ አለው። በዚህ ማስታወቂያ ውስጥ ቁልፍ ቀኖችን ፈልጉ። የጤናን ሽፋንዎን ለመጠበቅና በአስፈላጊ እርዳታ ለማግኘት በተውሰኑ የጊዜ ገደቦች እርምጃ መውሰድ ይገባዎት ይሆናል። ይህን መረጃ እንዲያገኙ እና ያለምንም ክፍያ በቋንቋዎ እርዳታ እንዲያገኙ መብት አለዎት። 1(800)554-1907 ይደውሉ።
<b>Arabic</b>	والمعلومات المساعدة إلى الحصول في الحق فلدبك لديك كان إن Delta Dental of Washington بخصوص أسئلة تساعد شخص لدى أو اية دون من بلغتك الضرورية 1(800)554-1907 ب اتصل مترجم عم للتحدث .تفلك	معلومات الإشعار هذا يحوي Delta Dental of Washington للحصول طلبك بخصوص مهمهم معلومات الإشعار هذا يحوي .هامة قد .الإشعار هذا في الهامة التواريخ عن ابحت خلال من التغطية إلى الصحية تغطيتك إلى للحفاظ تنعيم تواريخ في اجراء لاتخاذ تحتاج في الحق لك .التكاليف 1(800)554-1907 دفع في للمساعدة او اتصل .تفلك أي دون من بلغتك والمساعدة المعلومات إلى الحصول ب





Language	Tagline	Nondiscrimination Statement
Japanese	ご本人様、またはお客様の身の回りの方でも Delta Dental of Washingtonについてご質問がございましたら、ご希望の言語でサポートを受けたり、情報を入手したりすることができます。料金はかかりません。通訳とお話される場合 1(800)554-1907 までお電話ください。	この通知には重要な情報が含まれています。この通知には Delta Dental of Washingtonの申請または補償範囲に関する重要な情報が含まれています。この通知に記載されている重要な日付をご確認ください。健康保険や有料サポートを維持するには、特定の期日までに行動を取らなければならない場合があります。ご希望の言語による情報とサポートが無料で提供されます 1(800)554-1907 までお電話ください。
Korean	만약 귀하 또는 귀하가 돕고 있는 어떤 사람이 Delta Dental of Washington 에 관해서 질문이 있다면 귀하는 그러한 도움과 정보를 귀하의 언어로 비용 부담없이 얻을 수 있는 권리가 있습니다. 그렇게 통역사와 얘기하기 위해서는 1(800)554-1907로 전화하십시오.	본 통지서에는 중요한 정보가 들어 있습니다. 즉 이 통지서는 귀하의 신청에 관하여 그리고 Delta Dental of Washington 을 통한 커버리지 에 관한 정보를 포함하고 있습니다. 본 통지서에서 핵심이 되는 날짜들을 찾으십시오. 귀하는 귀하의 건강 커버리지를 계속 유지하거나 비용을 절감하기 위해서 일정한 마감일까지 조치를 취해야 할 필요가 있을 수 있습니다. 귀하는 이러한 정보와 도움을 귀하의 언어로 비용 부담없이 얻을 수 있는 권리가 있습니다. 1(800)554-1907 로 전화하십시오.
Laotian	ຖ້າ ທ່ານ, ອົງ ຫຼື ນິທ ທ່ານ ກໍາລັງ ອ່ຊວຍເຊື່ອມຕໍ່, ອີ່ມຄາຖາມ ອ່ກງວ ັກບ Delta Dental of Washington, ອ່ທານີມິສດີທຈະໄດ້ ອ່ຮບການ ອ່ຊວຍເຊື່ອມຕໍ່ລະອ້ຂ ູມນ ອ່ຂາວສານີທດ້ປນພາສາຂອງ ອ່ທານີມິ ອ່ຄາໃ້ຊ ອ່ຈາຍ. ການໂ້ອ ິລມ ັກບນາຍພາສາ, ໃ້ຫໂທຫາ 1(800)554-1907.	ການແ ັຈງການີ ັນີມິຂ ູມນສາ ັຄນ. ການແ ັຈງການີ ັນີມິຂ ູມນີທສາ ັຄນ ອ່ກງວ ັກບຄາ ັຮອງສະ ຫັນ ກືຼຫການ ອ່ຄມຄອງຂອງ ອ່ທານໂດຍ ອ່ຜານ Delta Dental of Washington ເື່ອບງສາ ັລບກາ ິນດ ັວນີທສາ ັຄນໃນແ ັຈງການີ ັນ. ອ່ທານອາດຈາດ້ປນ ັຕອງໃ ັຊເວລາດ້ດາເື່ອນນການໂດຍກ ິນດເວລາື່ທແ ອ່ນນອນ ຈະ ັຮກສາການ ອ່ຄມຄອງ ຸສຂະພາບຂອງ ອ່ທານີຼຫການ ອ່ຊວຍເຊື່ອມຕໍ່ອີທີມ ອ່ຄາໃ້ຊ ອ່ຈາຍ. ອ່ທານີມິສດີທຈະໄດ້ ອ່ຮບຂ ູມນ ອ່ຂາວສານີ ັນແລະການ ອ່ຊວຍເຊື່ອມຕໍ່ໃນພາສາຂອງ ອ່ທານີທ່ປິມ ອ່ຄາໃ້ຊ ອ່ຈາຍ. ໂທ 1(800)554-1907.

Language	Tagline	Nondiscrimination Statement
<b>Punjabi</b>	ਜੇ ਤੁਹਾਨੂੰ ੂ, ਜਾਂ ਤੁਸੀਂ ਜਜ਼ਬਾ ਦੀ ਮਦਦ ਕਰ ਰਹੇ ਹੋ, Delta Dental of Washington ਕੋਈ ਸਵਾਲ ਹੈ ਤਾਂ, ਤੁਹਾਨੂੰ ਜਿਨਾ ਜਕਸੇ ਕੀਮਤ 'ਤੇ ਆਪਣੀ ਭਾਸ਼ਾ ਜਵਿੱਚ ਮਦਦ ਅਤੇ ਜਾਣਕਾਰੀ ਪਰਾਪਤ ਕਰਨ ਦਾ ਅਜਿਕਾਰ ਹੈ . ਦੁਭਾਸ਼ੀਏ ਨਾਲ ਗਿੱਲ ਕਰਨ ਲਈ, 1(800)554-1907 ਤੇ ਕਾਲ ਕਰ	ਇਸ ਨੇ ਜਿਸ ਜਵਚ ਖਾਸ ਜਾਣਕਾਰੀ ਹੈ. ਇਸ ਨੇ ਜਿਸ ਜਵਚ [ Delta Dental of Washington ਵਲੋਂ ਤੁਹਾਡੀ ਕਵਰੇਜ ਅਤੇ ਅਰਜੀ ਿਾਰੇ ਮਹਿੱਤਵਪ ਰਨ ਜਾਣਕਾਰੀ ਹੈ . ਇਸ ਨੇ ਜਿਸ ਜਵਚ ਖਾਸ ਤਾਰੀਖਾ ਲਈ ਵੇਖੋ. ਜੇਕਰ ਤੁਸੀਂ ਜਸਹਤ ਕਵਰੇਜ ਰਿੱਖਣੀ ਹੋਵੇ ਜਾ ਓਸ ਦੀ ਲਾਗਤ ਜਵਿੱਚ ਮਦਦ ਦੇ ਇਛੁੱਕ ਹੋ ਤਾਂ ਤੁਹਾਨੂੰ ਘੁੰਤਮ ਤਾਜਰਖ ਤੋਂ ਪਜਹਲਾਂ ਰੁਿੱਝ ਖਾਸ ਕਦਮ ਚੁਿੱਕਣ ਦੀ ਲੋੜ ਹੋ ਸਕਦੀ ਹੈ. ਤੁਹਾਨੂੰ ਮੁਫਤ ਜਵਚ 'ਤੇ ਆਪਣੀ ਭਾਸ਼ਾ ਜਵਿੱਚ ਜਾਣਕਾਰੀ ਅਤੇ ਮਦਦ ਪਰਾਪਤ ਕਰਨ ਦਾ ਅਜਿਕਾਰ ਹੈ. ਕਾਲ 1(800)554-1907.
<b>Russian</b>	Если у вас или лица, которому вы помогаете, имеются вопросы по поводу Delta Dental of Washington, то вы имеете право на бесплатное получение помощи и информации на вашем языке. Для разговора с переводчиком позвоните по телефону 1(800)554-1907.	Настоящее уведомление содержит важную информацию. Это уведомление содержит важную информацию о вашем заявлении или страховом покрытии через Delta Dental of Washington. Посмотрите на ключевые даты в настоящем уведомлении. Вам, возможно, потребуется принять меры к определенным предельным срокам для сохранения страхового покрытия или помощи с расходами. Вы имеете право на бесплатное получение этой информации и помощь на вашем языке. Звоните по телефону 1(800)554-1907.
<b>Spanish</b>	Si usted, o alguien a quien usted está ayudando, tiene preguntas acerca de Delta Dental of Washington, tiene derecho a obtener ayuda e información en su idioma sin costo alguno. Para hablar con un intérprete, llame al 1(800)554-1907.	Este Aviso contiene información importante. Este aviso contiene información importante acerca de su solicitud o cobertura a través de Delta Dental of Washington. Preste atención a las fechas clave que contiene este aviso. Es posible que deba tomar alguna medida antes de determinadas fechas para mantener su cobertura médica o ayuda con los costos. Usted tiene derecho a recibir esta información y ayuda en su idioma sin costo alguno. Llame al 1(800)554-1907.
<b>Tagalog</b>	Kung ikaw, o ang iyong tinutulungan, ay may mga katanungan tungkol sa Delta Dental of Washington, may karapatan ka na makakuha ng tulong at impormasyon sa iyong wika ng walang gastos. Upang makausap ang isang tagasalin, tumawag sa 1(800)554-1907.	Ang Paunawa na ito ay naglalaman ng mahalagang impormasyon. Ang paunawa na ito ay naglalaman ng mahalagang impormasyon tungkol sa iyong aplikasyon o pagsakop sa pamamagitan ng Delta Dental of Washington. Tingnan ang mga mahalagang petsa dito sa paunawa. Maaring mangailangan ka na magsagawa ng hakbang sa ilang mga itinakdang panahon upang mapanatili ang iyong pagsakop sa kalusugan o tulong na walang gastos. May karapatan ka na makakuha ng ganitong impormasyon at tulong sa iyong wika ng walang gastos. Tumawag sa 1(800)554-1907.

Language	Tagline	Nondiscrimination Statement
<b>Ukrainian</b>	Якщо у Вас чи у когось, хто отримує Вашу допомогу, виникають питання про Delta Dental of Washington, у Вас є право отримати безкоштовну допомогу та інформацію на Вашій рідній мові. Щоб зв'язатись з перекладачем, задзвоніть на 1(800)554-1907.	Це повідомлення містить важливу інформацію. Це повідомлення містить важливу інформацію про Ваше звернення щодо страхувального покриття через Delta Dental of Washington. Зверніть увагу на ключові дати, вказані у цьому повідомленні. Існує імовірність того, що Вам треба буде здійснити певні кроки у конкретні кінцеві строки для того, щоб зберегти Ваше медичне страхування або отримати фінансову допомогу. У Вас є право на отримання цієї інформації та допомоги безкоштовно на Вашій рідній мові. Дзвоніть за номером телефону 1(800)554-1907.
<b>Vietnamese</b>	Nếu quý vị, hay người mà quý vị đang giúp đỡ, có câu hỏi về Delta Dental of Washington, quý vị sẽ có quyền được giúp và có thêm thông tin bằng ngôn ngữ của mình miễn phí. Để nói chuyện với một thông dịch viên, xin gọi 1(800)554-1907.	Thông báo này cung cấp thông tin quan trọng. Thông báo này có thông tin quan trọng bàn về đơn nộp hoặc hợp đồng bảo hiểm qua chương trình Delta Dental of Washington. Xin xem ngày then chốt trong thông báo này. Quý vị có thể phải thực hiện theo thông báo đúng trong thời hạn để duy trì bảo hiểm sức khỏe hoặc được trợ giúp thêm về chi phí. Quý vị có quyền được biết thông tin này và được trợ giúp bằng ngôn ngữ của mình miễn phí. Xin gọi số 1(800)554-1907.

## Notes

This image shows a full page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, typical of notebook paper. There are no margins, text, or other markings on the page.

Thank you for choosing  
Delta Dental Individual - Washington Kids plan for  
the health of your child's smile.



Delta Dental of Washington

DeltaDentalWA.com  
800-526-8323